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**CURRICULUM VITAE TEMPLATE TO BE UTILISED FOR APPLICATIONS FOR MTHASHANA TVET COLLEGE COUNCIL MEMBERSHIP IN TERMS OF SECTION 10(6) OF THE CET ACT 16 OF 2006, (AS AMENDED).**

**PART A: PERSONAL AND PROFESSIONAL DETAILS AND MOTIVATION**

|  |  |
| --- | --- |
| **PROVINCE** |  |
| **NAME OF PERSON** |  |
| **I.D. No** |  |
| **ADDRESS****(PHYSICAL)** |  |
|  |
|  |
|  |
| **TEL NO** |  |
| **CELL NO** |  |
| **EMAIL ADDRESS** |  |
| **GENDER** |  |
| **RACE** |  |
| **DISABILITY** | **YES** | **NO** |
| **IF YES, Please indicate kind of disability** |  |

**MOTIVATING FACTORS AND REASONS FOR APPLICATION**

**QUALIFICATIONS**

**(Please attach certified copies of your qualifications)**

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**COMPETENCIES AND SKILLS SETS**

E.g. Co-operation skills, ability to network, ability to prioritise, ability to think holistically, ability to work in a team and mentor and guide others, ability to support conflict resolution, self-management, or positive attitude to change.

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**MEMBERSHIP OF ORGANISATIONS AND PROFESSIONAL BODIES (e.g. SAICA, Organised Business, Organised Labour, etc.)**

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**FORMAL WORK EXPERIENCE**

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**INFORMAL EXPERIENCE**

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**REASONS FOR APPLICATION**

**Details to be considered in motivating your application for a position on Mthashana TVET College Council.**

* *Knowledge of technical and vocational education and training and the role TVET Colleges within the overall post school sector as envisaged by the Green Paper on Post School Education in South Africa.*
* *Experience in strategic planning and decision making.*
* *Understanding the linkages between the world of work and the post schooling sector in order to give relevant strategic advise and/or is able to synthesize relevant strategic issues.*
* *Understanding the importance of the Programme Qualification Mix (PQM) and how the right PQM can support employability.*
* *Experience in governance structures of public TVET Institutions and/or private enterprises.*
* *Analytical competencies (be able to analyze socio-economic developments and translate those into relevant information for strategic decision making).*
* *Specific expertise related to one or more of the following (section 10 (6)):*
* *Financial, human resources and legal skills.*

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**PREVIOUS APPOINTMENTS TO A TVET COLLEGE COUNCIL (add rows as required):**

|  |  |
| --- | --- |
| **NAME OF COLLEGE** | **DURATION** |
| **From** | **To** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

**REFERENCES**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CRIMINAL RECORD**

Please indicate if you have a credit and or criminal record which relates to any acts of dishonesty in financial or related dealings:

|  |  |
| --- | --- |
| **YES** | **NO** |

If yes state the nature of the record:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## DECLARATION

I ………………………………………..……………………HEREBY DECLARE THAT ALL THE INFORMATION AS LISTED IN MY CV IS TRUE AND CORRECT AND THAT I AM WILLING TO SERVE FOR A PERIOD THAT IS IN LINE WITH THE TERM OF THE CURRENT MTHASHANA TVET COLLEGE COUNCIL IF I AM APPOINTED. I ACCEPT THAT SHOULD THIS APPLICATION PROVE TO CONTAIN FALSE INFORMATION, THE APPLICATION WILL BE REJECTED AND / OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED. I FURTHER CONSENT TO THE VETTING PROCESSES WITH REGARDS TO CRIMINAL AND CREDIT/FINANCIAL CHECK AS WELL AS VERIFICATION OF QUALIFICATIONS.

**PART B**

## Declaration of Interest

In order to give effect to the application to serve as a council member for *Mthashana TVET College*, the following questionnaire must be completed and submitted with the application.

1. Are you or any person connected to you, employed by DHET

or Mthashana TVET College? **YES / NO**

If so, state particulars

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1. Do you have any relationship (family, friend, other) with a person employed by DHET or *Mthashana TVET College* and who may be involved in any business activities with the above- mentioned
entities? **YES / NO**

If so, state particulars

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Are you aware of any relationship (family, friend, other) with a person employed by DHET or *Mthashana TVET College* and who may be involved in any business activities with the above mentioned entities? **YES / NO**

If so, state particulars

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Declaration**

I, THE UNDERSIGNED (NAME) ………………………………………………………….CERTIFY THAT THE

INFORMATION FURNISHED IN PARAGRAPHS 1. TO 3 ABOVE IS CORRECT. I ACCEPT THAT SHOULD THIS DECLARATION PROVE TO CONTAIN FALSE INFORMATION THAT THE APPLICATION WILL BE REJECTED AND OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED.

……………………………………….. ………………………….

Signature Date