



TENDER TO PROVIDE SECURITY SERVICES TO MTHASHANA TVET COLLEGE

Tender no.: MTH 02/11/2017

Mthashana TVET College hereby invites reputable and experienced security service providers to tender for provision of security services to all its delivery sites. Mthashana TVET College has eight delivery sites. Delivery sites are located in Vryheid, Nquthu, Babanango, Ulundi, Nongoma and Manguzi Towns.

Compulsory Briefing Meeting

Date : 15 November 2017 (Wednesday) Time 11:00 (be punctual)
Venue : Mthashana TVET College: Central Office, Physical Address 266 South Street, Vryheid 3100.
Reserved tender documents will be made available before briefing meeting.

STAGE 1: Mandatory documents to be submitted with completed tender document:

Company profile includes traceable and recent references
CIPC registration documents (CC, Pty Ltd document etc.)
Valid tax clearance certificate
Certified copy of valid B-BBEE rating certificate
CSD registration proof

Non-Mandatory documents

Pro-forma pays lip without name of the personnel
Proof of sierra registration
All security personnel are to be paid within PSIRA contract pricing structure guidelines.

STAGE 2: Evaluation will be done on functionality for point allocation. The following criterion will be used in applying functionality.

FUNCTIONALITY	POINTS
Experience in the field of security services	30
<ul style="list-style-type: none">1-3 years of Experience3+ Years of Experience	<ul style="list-style-type: none">1020
Reaction unit or strike force strategy	40
Experience in Higher Education Institution	30
<ul style="list-style-type: none">1-3 years of Experience3+ years of Experience	<ul style="list-style-type: none">1020
TOTAL	100

Only service provider who achieves **60%** or more will be considered further for the final stage of the evaluation process.

STAGE 3: The **80/20** preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encourage to submitting a valid original or certified copy of B-BBEE certificate issued by Accounting Officer as contemplated in the CCA or Verification Agency accredited SANAS or a registered Auditor or original sworn affidavit to claim preferential point.



higher education
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Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Tender documents

All those requiring tender documents must call Mthashana TVET College - SCM Unit on 034-980-1010 extension 151 to reserve tender documents no later than **14 November 2017 @11h00**. Cost obtaining tender documents is R250. Reserved tender documents will be distributed before Compulsory Site Brief Meeting

Submission of tender documents

Duly completed tender documents together with relevant document put in the enveloped. Sealed envelope clearly marked "**TENDER TO PROVIDE SECURITY SERVICE TO MTHASHANA TVET COLLEGE REFERENCE NUMBER: MTH02/11/2017**" must be deposited in the tender box at Mthashana TVET Central Office by no later than **22 November 2017 @ 12h00**.

Enquiries related to the tender

Any technical enquiries pertaining to the tender must be directed to Mr. RN Mkhize Manager Facilities & Infrastructure on 034-980-1010 extension 117 and SCM related enquiries contact Mr. MS Zulu SCM Officer on 034-980-1010 ext. 151 during office hours between **9h00 and 14h00**.

Note to the bidders

Tender will be evaluated in terms of 80/20 Preference Point System

It is the responsibility of the bidders to ensure tender documents are submitted timeously

Late Faxed or emailed tender documents will not be accepted

Bidders are welcome to be present during the opening of tender documents

Mthashana TVET College does not bind itself to accept lowest bid

Service provider must have a reaction unit/strike force strategy

Service provider must have provided security services in DHE institution for 3 years or more

Closing Date: **22 November 2017 @ 12h00**